

**2006-07 CONTRACTS FOR SERVICES**

<b># of Contracts</b>	<b>\$ Value of Contracts</b>	<b>Category</b>	<b>Examples</b>
6	\$370,025.00	Consultants and Staffing	IT consultants, actuarial consultants, legal consultants, auditing services, computer network consultants, and student assistants, etc.
13	\$32,314.71	Facility Services	Furniture, moves, electrical modification, installation of phone jacks, computer room air conditioning maintenance contract, installation of data lines and jacks, painting, door lock installation and repair, installation of additional access card readers, etc.
2	\$9,485.94	Printing and Postage	Printing and postage of regulation packages, board meeting notices, etc.
8	\$20,086.54	Equipment and Equipment Maintenance	Computers, copiers, fax machines, telephones, blackberries, and/or the repair or maintenance of these items.
0	\$0.00	IT Software and/or Licenses	Software and/or software licenses,
18	\$192,055.50	Miscellaneous Administrative Services or Fees	Storage of backup data files, subscriptions and publications (such as Westlaw research access), share of cost of various administrative services provided by other State Departments (such as SCO 21st Century Project, DGS Contracted Fiscal Services, DTS internet service, SCO employee leave accounting system), squawk box service, legislative bill service, staff training, etc.
0	\$0.00	Reimbursed Expenditures	Outreach and promotional items purchased with the Public Health Institute funds, which are granted to the State.
0	\$0.00	Office Supplies	Paper, pencils, toner cartridges, clips, folders, etc.
1	\$259,000.00	Administrative Vendor Amendments **	Open enrollment, Health-e-App.
<b>48</b>	<b>\$882,967.69</b>	<b>Total</b>	

\*\* These amendments are exempt from Board Review pursuant to the Contract Delegation issued 7/16/06, item #6 and the Board Resolution for the Maximus contract.

## 2007-08 CONTRACTS FOR SERVICES

# of Contracts	\$ Value of Contracts	Category	Examples
0	\$0.00	Consultants and Staffing	IT consultants, actuarial consultants, legal consultants, auditing services, computer network consultants, and student assistants, etc.
1	\$1,300.00	Facility Services	Furniture, moves, electrical modification, installation of phone jacks, computer room air conditioning maintenance contract, installation of data lines and jacks, painting, door lock installation and repair, installation of additional access card readers,
1	\$892.51	Printing and Postage	Printing and postage of regulation packages, board meeting notices, etc.
5	\$18,578.72	Equipment and Equipment Maintenance	Computers, copiers, fax machines, telephones, blackberries, and/or the repair or maintenance of these items.
0	\$0.00	IT Software and/or Licenses	Software and/or software licenses,
10	\$96,132.10	Miscellaneous Administrative Services or Fees	Storage of backup data files, subscriptions and publications (such as Westlaw research access), share of cost of various administrative services provided by other State Departments (such as SCO 21st Century Project, DGS Contracted Fiscal Services, DTS int
2	\$516.39	Reimbursed Expenditures	Outreach and promotional items purchased with the Public Health Institute funds, which are granted to the State.
0	\$0.00	Office Supplies	Paper, pencils, toner cartridges, clips, folders, etc.
0	\$0.00	Administrative Vendor Amendments **	Varies
19	\$117,419.72	<b>Total</b>	

\*\* These amendments are exempt from Board Review pursuant to the Contract Delegation issued 7/16/06, item #6 and the Board Resolution for the Maximus contract.

## 2006-07 CONTRACTS FOR GOODS

# of Contracts	\$ Value of Contracts	Category	Examples
0	\$0.00	Consultants and Staffing	IT consultants, actuarial consultants, legal consultants, auditing services, computer network consultants, and student assistants, etc.
14	\$25,562.28	Facility Services	Furniture, moves, electrical modification, installation of phone jacks, computer room air conditioning maintenance contract, installation of data lines and jacks, painting, door lock installation and repair, installation of additional access card readers, etc.
26	\$7,051.23	Printing and Postage	Printing and postage of regulation packages, board meeting notices, etc.
20	\$129,699.72	Equipment and Equipment Maintenance	Computers, copiers, fax machines, telephones, blackberries, and/or the repair or maintenance of these items.
32	\$164,984.69	IT Software and/or Licenses	Software and/or software licenses,
29	\$14,399.10	Miscellaneous Administrative Services or Fees	Storage of backup data files, subscriptions and publications (such as Westlaw research access), share of cost of various administrative services provided by other State Departments (such as SCO 21st Century Project, DGS Contracted Fiscal Services, DTS internet service, SCO employee leave accounting system), squawk box service, legislative bill service, staff training, etc.
2	\$3,932.85	Reimbursed Expenditures	Outreach and promotional items purchased with the Public Health Institute funds, which are granted to the State.
37	\$45,311.21	Office Supplies	Paper, pencils, toner cartridges, clips, folders, etc.
0	\$0.00	Administrative Vendor Amendments **	Varies
160	\$390,941.08	<b>Total</b>	

\*\* These amendments are exempt from Board Review pursuant to the Contract Delegation issued 7/16/06, item #6 an the Board Resolution for the Maximus contract.

## 2007-08 CONTRACTS FOR GOODS

# of Contracts	\$ Value of Contracts	Category	Examples
2	\$160.00	Consultants and Staffing	IT consultants, actuarial consultants, legal consultants, auditing services, computer network consultants, and student assistants, etc.
9	\$8,760.14	Facility Services	Furniture, moves, electrical modification, installation of phone jacks, computer room air conditioning maintenance contract, installation of data lines and jacks, painting, door lock installation and repair, installation of additional access card readers, etc.
12	\$2,471.45	Printing and Postage	Printing and postage of regulation packages, board meeting notices, etc.
2	\$2,352.39	Equipment and Equipment Maintenance	Computers, copiers, fax machines, telephones, blackberries, and/or the repair or maintenance of these items.
7	\$16,139.59	IT Software and/or Licenses	Software and/or software licenses,
8	\$2,326.16	Miscellaneous Administrative Services or Fees	Storage of backup data files, subscriptions and publications (such as Westlaw research access), share of cost of various administrative services provided by other State Departments (such as SCO 21st Century Project, DGS Contracted Fiscal Services, DTS internet service, SCO employee leave accounting system), squawk box service, legislative bill service, staff training, etc.
2	\$100,055.98	Reimbursed Expenditures	Outreach and promotional items purchased with the Public Health Institute funds, which are granted to the State.
12	\$19,855.55	Office Supplies	Paper, pencils, toner cartridges, clips, folders, etc.
0	\$0.00	Administrative Vendor Amendments **	Varies
54	\$152,121.26	<b>Total</b>	

\*\* These amendments are exempt from Board Review pursuant to the Contract Delegation issued 7/16/06, item #6 and the Board Resolution for the Maximus contract.

CONTRACT DELEGATION  
July 19, 2006

Whereas Insurance Code Section 12710 provides in part that “the executive director shall administer the affairs of the board as directed by the board, and shall direct the staff of the board,” and

Whereas the efficient operation of the Board’s business affairs requires that the Executive Director act with reasonable dispatch and autonomy in undertaking business transactions of various sorts and in otherwise facilitating the day-to-day operations of the Managed Risk Medical Insurance Board (MRMIB),

The Board hereby delegates authority to the Executive Director as follows:

1. Except as to such matters as the Board specifically reserves for Board action, the Executive Director may, without Board review or approval, take all actions necessary for the efficient day-to-day operation of MRMIB and its programs.
2. Without Board ratification or other Board action, the Executive Director may approve the following transactions or actions and execute all documents that pertain to those transactions or actions: commodity purchases, service contracts, consulting services contracts, Interagency Agreements, contract/Interagency Agreement terminations and all other business transactions involving MRMIB. Excepted from this delegation are transactions that the Board has reserved, or chooses to reserve, for Board consideration and action. The categories of transactions currently reserved for Board consideration and action are as follows: initial health, dental and vision plan contracts and amendments extending the terms thereof; initial contracts with program administrative vendors and amendments extending the terms thereof; initial actuary contracts and amendments extending the terms thereof; contracts or amendments which provide for a maximum MRMIB expenditure in excess of \$100,000; Interagency Agreements or amendments which provide for a maximum MRMIB expenditure in excess of \$200,000. With respect to contract and Interagency Agreement amendments, these dollar-amount-based exceptions will be based on the amount of the amendment alone and not on the total of the amendment amount plus the pre-amendment dollar amount.
3. Without Board ratification or other Board action, the Executive Director may render all necessary approvals and execute all documents that relate to non-competitively bid transactions in accordance with Management Memo 03-10 or any statement of law or policy of similar effect. Excepted from this delegation are the non-competitively bid transactions that fall within the categories of transactions that the Board has reserved, or chooses to reserve, for Board consideration and action, as referred to in Item 1, above.

4. This delegation does not preclude the Executive Director from bringing to the Board any aspect of any transaction that the Executive Director deems to be appropriate for Board consideration and action, even if the transaction is not among those reserved for Board consideration and action.

5. Where any transaction, or any aspect of any transaction, is the subject of action by the Board, the Executive Director may execute all documents that relate in any way to the implementation of such course of action as the Board has authorized.

6. Nothing in this Resolution shall expand, limit or otherwise alter any delegation of authority heretofore given to the Executive Director by prior action of the Board with respect to any business transaction. In addition, if the Board hereafter takes action regarding a particular transaction, and as part of that action, either grants authority to the Executive Director or limits the Executive Director's authority, such action shall take precedence over this Resolution.

7. Consistent with MRMIB practice, the Executive Director, in exercising the authority delegated by this Board action, shall abide by the laws and policies applicable to the transactions at issue, except where MRMIB is exempted from same and where MRMIB chooses to utilize such exemption.

8. The Executive Director may delegate to subordinates any of the authority delegated to the Executive Director by this Board action.

9. This delegation of authority from the Board to the Executive Director shall take effect immediately upon adoption by the Board, shall remain in effect until rescinded or modified by the Board, and shall pertain in like manner to the present Executive Director and to her successors in that office.

\* \* \* \* \*

I, Lesley Cummings, Executive Director of the Managed Risk Medical Insurance Board, do hereby certify that the foregoing action was duly passed and adopted by the Managed Risk Medical Insurance Board at an official meeting thereof on July 19, 2006.

Dated this 19<sup>th</sup> day of July, 2006.

Original Signed by Lesley Cummings

---

Lesley Cummings, Executive Director  
Managed Risk Medical Insurance Board

**MANAGED RISK MEDICAL INSURANCE BOARD  
RESOLUTION**

In the matter of the Agreement with MAXIMUS for the provision of Administrative Services in the Access for Infants and mothers Program, the Healthy Families Program and Single Point of Entry Screening, the Board hereby resolves that in accordance with the provisions of Section 12693.21 et seq. of Part 6.2 and Section 12696.05 of Part 6.3, both of Division 2 of the California Insurance Code, the Executive Director or her authorized designee be authorized to enter into, sign and execute an agreement, together with any amendments thereto, with MAXIMUS for the purpose of providing Administrative Services in the Access for Infants and Mothers Program, the Healthy Families Program and Single Point of Entry screening.

\* \* \* \* \*

**CERTIFICATION**

I, Lesley Cummings, Executive Director of the Managed Risk Medical Insurance Board, do hereby certify that the foregoing action was duly passed and adopted by the Managed Risk Medical Insurance Board at an official meeting thereof on April 23, 2003.

Dated this 23rd day of April, 2003.

---

Lesley Cummings, Executive Director  
Managed Risk Medical Insurance Board